

911 Emergency Response Advisory Committee

MEMBERS

Blaine Beard, Washoe County, Chair
Shawn McEvers, City of Sparks, Vice Chair
Doug Campbell, City of Sparks
Gregg Deighton, City of Reno
Alexander Kukulus, Washoe County
Robert Leighton, City of Reno
Tracy Moore, School District
Jamie Rodriguez, Washoe County
Lisa Rose-Brown, City of Sparks
Mac Venzon, City of Reno

~Minutes~

Thursday, May 21, 2020 ~ 1:30 P.M.

Teleconference

1. CALL TO ORDER AND ROLL CALL [Non-action item]

Members Present

City of Reno, Police
City of Reno, At-Large
City of Sparks, Police
City of Sparks, Municipal Court
City of Sparks, At-Large
Washoe County, Sheriff
Washoe County, At-Large
Washoe County, At-Large
Washoe County School District

Mac Venzon
Robert Leighton
Lisa Rose-Brown
Doug Campbell
Shawn McEvers
Blaine Beard
Alexander Kukulus
Jamie Rodriguez
Tracy Moore

Members Absent

City of Reno, Municipal Court

Gregg Deighton

Lindsay Liddell, Washoe County Deputy District Attorney, was also present.

Chair Beard announced that Item 11 had been withdrawn, Item 24 would be heard after Item 10, and Item 25 would be heard after Item 8.

2. PUBLIC COMMENTS [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.

Bob Leighton, City of Reno, announced that he would be retiring and therefore, this would be his last meeting.

3. APPROVAL OF MARCH 12, 2020 MINUTES [For Possible Action]

Alex Kukulus, Washoe County, moved to approve the March 12, 2020 minutes as written; Mac Venzon, City of Reno, provided the second. There was no response to the call for Committee or public comment. Upon the call for a vote, the minutes were approved unanimously

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4. **FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary updates. *Sara DeLozier, Washoe County Technology Services*

Sara DeLozier, Washoe County Technology Services, presented the Financial Summary dated April 30, 2020. She noted that moving forward, the unspecified expenditures that are currently included in the summary that follow the Master Plan would no longer be included. The further we get from the creation of the Plan, the less meaningful those have become and hinder providing an accurate account. The Summary does not include the requests on this agenda other than those for the Axon contracts.

Alex Kukulas, Washoe County moved to accept the Financial Summary; Mac Venzon, City of Reno provided the second. There was no response to the call for Committee or public comment. Upon the call for a vote, the Financial Summary was approved unanimously.

5. **Consent Items [For Possible Action]**

- 5a. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – HEADSETS AND ACCESSORIES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of fifteen (15) Spare Earloops \$87.30, ten (10) Convertible Mono Headsets \$799.50, twenty-five (25) Spare Ear Cushions \$72.75, and ten (10) Tripp Lite Display Port Audio Video Cable \$443.50, for a total not to exceed \$1,403.05.

Dena Moore, City of Reno

- 5b. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – HEADSETS AND ACCESSORIES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of Plantronics equipment used in the operation of the emergency telephone system to include twenty-two (22) Plantronics headsets, six (6) wired amplifiers, five (5) mute switches, and six (6) wireless adapters, for a total not to exceed \$5,743.05. *Lisa Rose-Brown, City of Sparks*

- 5c. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS POLICE DEPARTMENT - ADDITIONAL BODYWORN AND FLEET CAMERA COSTS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of two (2) additional bodyworn cameras and four (4) additional fleet camera systems, for a total not to exceed \$9,923.00. *Chris Crawforth, City of Sparks*

- 5d. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE – BODYWORN CAMERA DOCKING STATION SUPPLIES AND EQUIPMENT** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of Anixter Patchcord for docking stations \$475.50 and ConvergeOne equipment for body camera expansion \$5,739.78, for a total not to exceed \$6,215.28. *Blaine Beard, Washoe County*

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- 5e. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – HEADSETS AND ACCESSORIES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of twelve (12) headsets, twelve (12) spare batteries, two (2) corded PTT headset adapters, five (5) wireless PTT (push to talk) adapters, twenty (20) spare foam cushions, and twenty (20) AOER earpiece clips, for a total not to exceed \$4,200.00. *Jenn Felter, Washoe County*
- 5f. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – LAPTOPS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of seven (7) Dell Latitude 5500 laptops for the use of Radio Workstations to help provide a remote radio backup solution for Washoe County Communications to operate off-site in emergencies or abandonment of the Center, for a total not to exceed \$9,000.00. *Jenn Felter, Washoe County*
- 5g. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – DELL COMPUTER TOWERS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of three (3) Dell 7071 CPU's (\$1,349.00 each) to power the Computer-Aided Dispatch (CAD) for the new Washoe County Call Taking positions, in an amount not to exceed \$5,000.00. *Jenn Felter, Washoe County*

Mac Venzon, City of Reno, moved to approve Consent Items 5a through 5g; Shawn McEvers, City of Sparks, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

End of Consent Items

Funding Requests – Bodyworn Camera Related

- 6. REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO POLICE DEPARTMENT – BODYWORN CAMERA AXON CONTRACT, YEAR THREE** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the City of Reno's Axon contract, year three, for the agency's bodyworn camera program, in an amount not to exceed \$428,776.40.
Mac Venzon, City of Reno

Bob Leighton, City of Reno, moved to approve the request for reimburse the costs associated with the City of Reno's Axon contract, year three, for the agency's bodyworn camera program, in an amount not to exceed \$428,776.40; Shawn McEvers, City of Sparks, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

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7. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF SPARKS POLICE DEPARTMENT – BODYWORN CAMERA AXON CONTRACT, YEAR THREE** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the City of Sparks Axon contract, year three, for the agency’s bodyworn camera program, in an amount not to exceed \$177,626.32.

Chris Crawforth, City of Sparks

Mac Venzon, City of Reno, moved to approve the request for reimburse the costs associated with the City of Sparks Axon contract, year three, for the agency’s bodyworn camera program, in an amount not to exceed \$177,626.32; Jamie Rodriguez, Washoe County, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

8. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY TECHNOLOGY SERVICES – BODYWORN CAMERA FIBER LINES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the fiber line connections supporting the bodyworn camera docking stations for the agency’s bodyworn camera program, in an amount not to exceed \$80,986.00.

James Wood, Washoe County

Shawn McEvers, City of Sparks, moved to approve the request for reimburse the costs associated with the City of Sparks fleet camera system, year two, in an amount not to exceed \$63,120. Mac Venzon, City of Reno, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

Funding Requests – Other

25. **PSAP CONTINUITY OF OPERATIONS PLAN (COOP)** [Non-action] – A discussion of the short- and long-term goals and funding options for PSAP Continuity of Operations Plan (COOP).

Lisa Rose-Brown, City of Sparks, shared that she would like to open a dialogue to discuss and gauge the mindset of the group to re-examine the Master Plan’s provisions for an independent backup center; and provide for remote working options. Given some of the financial restrictions and infrastructure needs, she suggested moving toward developing three redundant systems. She also suggested the group create guidelines for expenditures that would be appropriate for the E911 Fund to reimburse. Mac Venzon, City of Reno, acknowledged the foresight in having the discussion and that the City of Sparks had considered what would be necessary to expand their PSAP to accommodate others. He voiced support for having the Master Plan updated to provide for three redundant centers that can support one another and provide for remote working options.

Stu Cronin, Galena Group, spoke in support of updating the Master Plan to include the updates being suggested. He noted the updates would also help to provide the context for requests, simplify funding the requests and help ensure that the technical considerations for redundancy had been considered.

Lindsey Liddell, DDA, Washoe County, reminded the Committee to keep in mind the limitations as to what the funds can be used for as they consider the requests on this agenda. In regards to the telephone system, it includes the purchasing, leasing, or renting of the telephone

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equipment for the system. They may need to make determination as to whether these requests are necessary for operation.

9. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – PRO-QA PRIORITY DISPATCH** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the remaining balance to fund the Reno Public Safety Dispatch for the ProQA-Priority Dispatch Medical Software licensing, training, quality assurance, support and accreditation associated with implementing Emergency Fire Dispatch (EFD) services, in an amount not to exceed \$11,000.

Jaime Rodriguez, Washoe County, asked what led to the difference. Rishma Khimji, City of Reno, stated that there was not a change in the pricing but rather an error with the original request.

Aaron Abbott, REMSA, asked for clarification as to whether this was for *Medical* Dispatch or *Fire* Dispatch. It was clarified that the request was for Medical Dispatch and that there was a typo in the second line of the subject.

Jamie Rodriguez, Washoe County, moved to approve the request for reimburse the costs associated with the remaining balance to fund the Reno Public Safety Dispatch for the ProQA-Priority Dispatch Medical Software licensing, training, quality assurance, support and accreditation associated with implementing Emergency Medical Dispatch (EMD) services, in an amount not to exceed \$11,000; Lisa Rose-Brown, City of Sparks, provided the second. After the noted clarification to the item, upon a call for a vote, the motion carried unanimously.

10. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – AUTOMATIC AID CALLS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with TriTech/Tiburon (CentralSquare) software licensing, training, project management and configuration associated with implementing Automatic Aid Calls, in an amount not to exceed \$16,000.00.

Rishma Khimji, City of Reno, indicated this would eliminate the need to manually clone a call for transfer to another agency, saving time and providing for a cleaner transition.

Alex Kukulas, Washoe County, moved to approve the request for reimburse the costs associated with the TriTech/Tiburon (CentralSquare) software licensing, training, project management and configuration associated with implementing Automatic Aid Calls, in an amount not to exceed \$16,000.00; Lisa Rose-Brown, City of Sparks, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

11. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – PROQA FOR EMERGENCY MEDICAL DISPATCH** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with ProQA for Priority Dispatch Medical Software licensing, training, quality assurance, support and accreditation associated with implementing a robust Emergency Medical Dispatch (EMD) services, in an amount not to exceed \$151,000.00. Rishma Khimji, City of Reno

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Item 11 of this agenda was withdrawn. There was no discussion or action taken on this item.

- 24. COMPUTER-AIDED DISPATCH CONSULTANT REQUEST FOR QUALIFICATIONS** [For Possible Action] – A review, discussion and possible action to approve a recommendation from the CAD Consultant review team, for the City of Reno and regional partners to enter into contract negotiations with the selected CAD Consultant vendor, Federal Engineering, to produce an RFP to replace the current regional CAD system operated by the City of Reno, and to execute the contract when negotiations are complete.

Rishma Khimji, City of Reno, reviewed her presentation reviewing the history of the item, the Committee's previous action, and the steps taken by the City of Reno and the agency stakeholders. There were six responses to the RFQ with Federal Engineering scoring the highest. Ms. Khimji reviewed highlights of their proposal, team and experience. The City is currently in contract negotiation to ensure things are in order to move forward. She noted that other impacted agencies will be included as part of the Stakeholder review process. Included with the RFQ for the CAD component, two optional components were included to allow for respondents to who had interest in preparing the RFP for the Records Management System (RMS) and/or the Jail Management System (JMS), with the funding for each kept separate from the CAD RFP. Federal Engineering had responded to all three options which would provide for the ability to seek a fully integrated system.

In response to questions, Ms. Khimji indicated the estimate for the RMS system was approximately \$93,000 to be divided amongst the three agencies; the estimate for the JMS system was approximately \$82,000 and would be a Washoe County only expenditure. The contract for the CAD RFP would be separate from the contract for the other two components. The target date for implementation was June 2022, or approximately 24 months. It was originally planned that the RFP development would take approximately one year though with the need for virtual meetings may extend that. The vendors will be given four to six weeks to respond, staff would need a month to review leaving approximately ten months to implement. She clarified that if it was desired to have the consultant help with the implementation process, that would be a separate negotiation and contract.

Although there are a limited number of software vendors available in the marketplace that can provide all three components, this process hopes to achieve the best designed system at implementation for the region as a whole. Hiring a consultant provides the ability to rely on their expertise to identify where workflows are the same and different, and best design the system at the beginning rather than relying on later customizations to address previously unidentified issues. The Stakeholder meetings will include the primary agencies, the secondary agencies (those dispatched by the primaries) and all partner agencies as the subject matter experts.

Mac Venzon, City of Reno, highlighted the importance of a fully interoperable system across all the components, similar to what currently exists but modernized.

Quinn Korbolic, Washoe County Technology Services, shared that he and the City of Sparks staff had been part of the process and were comfortable with the selection of Federal Engineering for all three components and would be working in parallel to secure the funding for the separate contract for the RMS and JMS RFP.

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Aaron Abbott, REMSA, expressed appreciation for including REMSA in this process; and, would like to ensure that the use of mobile data applications will be included in the analysis.

Mac Venzon, City of Reno, moved to approve a recommendation from the CAD Consultant review team, for the City of Reno and regional partners to enter into contract negotiations with the selected CAD Consultant vendor, Federal Engineering, to produce an RFP to replace the current regional CAD system operated by the City of Reno, and to execute the contract when negotiations are complete; Shawn McEvers, City of Sparks, provided the second. There was no response to the call for Committee or further public comment. The motion carried unanimously.

- 12. REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – CONSOLE BACK-UP RADIOS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of twelve (12) Portable Harris XL-185P 800MHZ and monthly LTE service, to function as a radio back-up during outages with the Harris system where HT's (handi-talkies) provide instant connectivity for Sparks PSAP to operate at their consoles during outages and also provide instant connection when abandoning the Center, with an initial cost not to exceed \$27,000.00 and an on-going cost not to exceed \$500.00 per month.

Lisa Rose-Brown, City of Sparks, indicated the request was to replace outdated handhelds needed for short-term, frequent outages. This would provide one for each dispatcher and two extras for the fire channels. The on-going monthly fee will allow for service if the radio repeaters are down or if the radio is out of range. It was clarified that the radios would only be available for use by the dispatch staff.

Jamie Rodriguez, Washoe County, moved to approve the request for reimburse the costs associated with with the purchase of twelve (12) Portable Harris XL-185P 800MHZ and monthly LTE service, to function as a radio back-up during outages with the Harris system where HT's (handi-talkies) provide instant connectivity for Sparks PSAP to operate at their consoles during outages and also provide instant connection when abandoning the Center, with an initial cost not to exceed \$27,000.00 and an on-going cost not to exceed \$500.00 per month; Mac Venzon, City of Reno, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

- 13. REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – PROQA EMERGENCY FIRE DISPATCH** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with ProQA-Priority Dispatch Fire Dispatch Software licensing, training, quality assurance, accreditation and support associated with implementing Emergency Fire Dispatch (EFD) services in an amount not to exceed \$92,427.00.

Mac Venzon, City of Reno, moved to approve the request for reimburse the costs associated with ProQA-Priority Dispatch Fire Dispatch Software licensing, training, quality assurance, accreditation and support associated with implementing Emergency Fire Dispatch (EFD) services in an amount not to exceed \$92,427.00; Blaine Beard, Washoe County, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

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- 14. REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – DATA LINES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with replacing and expanding data lines used to connect emergency phone lines and radio equipment to Sparks Emergency Communications Center in an amount not to exceed \$13,000.00.

Lisa Rose-Brown, City of Sparks, stated that this request allows for the expansion from six to ten positions in the existing area and the addition of new lines in the basement. Lines in the basement are needed to temporarily house the PSAP during the expansion. By leaving them in the basement after the expansion work is complete provides the added benefit of being able to accommodate additional stations for mobile call-taking and call-routing remotely.

Shawn McEvers, City of Sparks, moved to approve the request for reimburse the costs associated with replacing and expanding data lines used to connect emergency phone lines and radio equipment to Sparks Emergency Communications Center in an amount not to exceed \$13,000.00; Blaine Beard, Washoe County, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

- 15. REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – UPS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with replacing the universal power supply (UPS) for the Sparks Emergency Communications in an amount not to exceed \$27,000.00.

Lisa Rose-Brown, City of Sparks, stated that the existing system is at capacity and will not support the addition of four new consoles. It was clarified that it is and would be a dedicated UPS for Dispatch.

Mac Venzon, City of Reno, moved to approve the request for reimburse the costs associated with replacing the universal power supply (UPS) for the Sparks Emergency Communications in an amount not to exceed \$27,000.00; Jamie Rodriguez, Washoe County, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

- 16. REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – ELECTRICAL INFRASTRUCTURE** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with replacing and expanding electrical infrastructure used to connect emergency phone lines and radio equipment to Sparks Emergency Communications Center for a cost not to exceed \$70,000.00.

Lisa Rose-Brown, City of Sparks, clarified that this request is similar to the request for data lines except that this is for the electrical power not data. The work is necessary to facilitate the expansion from six to ten consoles. The City of Sparks will need to go out to bid before the exact cost will be known.

When asked about the cost of labor and the upgrade being permissible uses of the fund, Deputy District Attorney Liddell stated there were two subsections addressed by NRS. One for the

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equipment itself and another for the costs associated with upgrades. The second subsection provides for the costs associated with the maintenance, upgrade, or replacement of equipment so long as it is a necessary for the operation of the enhanced telephone system. This, for example, would be more directly connected to the phone system than the HVAC request previously denied, as that is more of a facility issue.

Jamie Rodriguez, Washoe County, moved to approve the request for reimburse the costs associated with replacing and expanding electrical infrastructure used to connect emergency phone lines and radio equipment to Sparks Emergency Communications Center for a cost not to exceed \$70,000.00; Alex Kukulas, Washoe County, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

- 17. REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – REMOTE WORKSTATION LICENSES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of four (4) remote Harris radio workstation licenses and required operational accessories for a cost not to exceed \$20,500.00.

Lisa Rose-Brown, City of Sparks, stated the licenses would allow staff to work on a laptop with internet access if they were not able to occupy the center.

Jamie Rodriguez, Washoe County, moved to approve the request for reimburse the costs associated with the purchase of four (4) remote Harris radio workstation licenses and required operational accessories for a cost not to exceed \$20,500.00; Mac Venzon, City of Reno, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

- 18. REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY DISPATCH PSAP – LAPTOPS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of eight (8) laptops to operate four (4) remote Harris radio workstations and four (4) remote Tiburon workstations, and necessary accessories for an amount not to exceed \$23,482.48.

Lisa Rose-Brown, City of Sparks, stated this request was to accompany the licenses requested in Item 17 of this agenda. It was noted that the cost for these laptops was considerably more than for those requested by Washoe County with a suggestion that the PSAPs consider adopting consistent equipment. Ms. Rose-Brown agreed with the suggestion and indicated she would be open to considering the model that the County had requested.

Mac Venzon, City of Reno, moved to table the item; Jamie Rodriguez, Washoe County, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

- 19. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – CAD WORKSTATION LAPTOPS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of ten (10) Mobile Precision 3540 Laptops for the use of CAD to help provide a remote backup solution for Washoe County Communications to operate off-site in emergencies or abandonment of the Center, for a total not to exceed \$13,200.00.

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Mac Venzon, City of Reno, moved to approve the request for reimburse the costs associated with the purchase of ten (10) Mobile Precision 3540 Laptops for the use of CAD to help provide a remote backup solution for Washoe County Communications to operate off-site in emergencies or abandonment of the Center, for a total not to exceed \$13,200.00; Alex Kukulas, Washoe County, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

- 20. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – NIGHTINGALE SEATING** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of ten (10) 6200DT Nightingale Seating CXO “TI” task intensive seating with headrest for each workstation/console at Washoe County Communications, for a total not to exceed \$14,000.00.

Mac Venzon, City of Reno, expressed hesitance with approving this request questioning whether it is an allowable expense. Alex Kukulas, Washoe County, echoed the concern. Deputy District Attorney Liddell suggested considering whether or not this seating is necessary equipment for the telephone system. While it may be a reasonable personnel request what needs to be considered is whether this is a permissible use of the fund.

When asked to provide additional details about the request, Heather Meredith, Washoe County, indicated chairs are an essential piece of equipment as the PSAPs are staffed 24-7 and important for the health and safety of the dispatchers.

Blaine Beard, Washoe County, moved to pull the item from consideration, Jamie Rodriguez, Washoe County, seconded the motion. There was no response to the call for Committee or public comment. The motion carried unanimously.

- 21. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – BACKUP CONSOLE RADIOS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of twelve (12) Portable Harris XL-185P 800MHZ to function as a radio back-up during outages with the Harris system where HT’s (handi-talkies) provide instant connectivity for Washoe County Communications to operate at their consoles during outages and also provide instant connection when abandoning the Center, for a total not to exceed \$27,000.00.

In response to questions of the Committee, Heather Meredith, Washoe County Dispatch, indicated the radios would be kept locked to allow for only Dispatch’s use. If the LTE feature is desired, it could be requested at a later time.

Alex Kukulas, Washoe County, moved to approve the request for reimburse the costs associated with the purchase of twelve (12) Portable Harris XL-185P 800MHZ to function as a radio back-up during outages with the Harris system where HT’s (handi-talkies) provide instant connectivity for Washoe County Communications to operate at their consoles during outages and also provide instant connection when abandoning the Center, for a total not to exceed \$27,000.00; Lisa Rose-Brown, City of Sparks, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

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- 22. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – WORKSTATIONS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of five (5) Intrado Laptop Power 9-1-1 Call Handling Workstations to provide remote back up call taking abilities for Washoe County Communications off-site, at a one-time cost not to exceed \$45,229.75 OR at no cost upon customer entering into a new agreement for Intrado 911 routing on or before December 31, 2020.

In response to a Committee member questions, Quinn Korbolic, Washoe County Technology Services, stated to meet this deadline would be mean a slight acceleration in the negotiation process but that it was a reasonable time to enter into those discussions. Roy Halterman, Intrado, stated this offer was Intrado's response to COVID-19 challenges. The laptops would maintain their features and functionality and there would not be any monthly costs associated. He expressed appreciation for Washoe County as a customer noting he was working to be able to offer the same five positions for both Reno and Sparks.

Alex Kukulas, Washoe County, moved to approve the request for reimburse the costs associated with the purchase of five (5) Intrado Laptop Power 9-1-1 Call Handling Workstations to provide remote back up call taking abilities for Washoe County Communications off-site, at a one-time cost not to exceed \$45,229.75 OR at no cost upon customer entering into a new agreement for Intrado 911 routing on or before December 31, 2020; Shawn McEvers, City of Sparks, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

- 23. REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY PUBLIC SAFETY DISPATCH PSAP – CONSOLES** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of seven (7) Harris VIP Dispatch Consoles to function as a radio workstation and the accessories to help provide a remote backup solution for Washoe County Communications to operate off-site in emergencies or abandonment of the Center for a total not to exceed \$32,000.00.

Alex Kukulas, Washoe County, moved to approve the request for reimburse the costs associated with the purchase of seven (7) Harris VIP Dispatch Consoles to function as a radio workstation and the accessories to help provide a remote backup solution for Washoe County Communications to operate off-site in emergencies or abandonment of the Center for a total not to exceed \$32,000.00; Jamie Rodriguez, Washoe County, provided the second. There was no response to the call for Committee or public comment. The motion carried unanimously.

- 26. 911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for July 16, 2020, 1:30 p.m.

Mac Venzon, City of Reno, requested an action item to take the appropriate steps to begin an update to the Master Plan to address the alternate PSAP site as discussed in Item 25 of this agenda.

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Appreciation was expressed for Bob Leighton's contributions to the community and committee in his 25 years of government service.

Jamie Rodriguez, Washoe County, noted she would like to continue to get updates on RFP project.

Alex Kukulas, Washoe County, requested that a breakdown of expenses included in the Financial Summary be provided to the Committee.

- 27. PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.

There was no response to the call for public comment.

- 28. ADJOURNMENT** [Non-action item]

The meeting adjourned at 3:34 p.m.

Approved as written in session July 16, 2020.